



Base Bulletin

Vandenberg AFB, CA 93437-0759



12 March 2003

No. 11

The Base Bulletin is published each Wednesday (except holidays). Send proposed bulletin items via email to publishing.management.dci@vandenberg.af.mil or to Publishing Management DCI on the Global, or via fax to DSN 276-6614 or 805-606-6614 to arrive at 30SCS/SCSP-DCI by noon Friday, the week before you want your item to appear. Be sure to include your name, office symbol, and office phone number. Remember to include your home phone number for personal items. Your items will run for two consecutive weeks, and may be resubmitted one week after the last date it was published. Bulletins are valid for 90 days unless rescinded or superseded. Note: If an article requires a 30 SW Form 400, this form must be submitted with the article, or it will not be published.

SECTION I — ADMINISTRATIVE DUTIES

Duty Chaplain: Duty phone, 6-5773. After hours, 6-9961.

Safety Hazard: Dial 5-SAFE (If off base, dial 605-SAFE).

SECTION II — OFFICIAL

1. Team Vandenberg:

a. VAFB Gate Information: Lompoc Gate is open from 0600 through 1900, Monday through Friday. The **Solvang Gate** is closed until further notice. Those normally using Solvang Gate should detour to Lompoc Gate. **Titan Gate** will be closed until approximately 15 Apr 03 due to a construction project. Those normally using Titan Gate should detour to the Santa Maria Gate. POC: 30SFS, 5-0794.

b. 30LRS Closure: 12 Mar 03, 30LRS Vehicle Maintenance Section will be closed for training. Only priority and safety related maintenance problems will be accepted. POC: 30LRS/LGRVM, MSgt Benesh at 6-8696.

c. Road Closure: 13 Mar 03, 1500-1615 Nebraska Ave will closed for a retirement ceremony. POC: 614SOPS/MA, Capt Ray, 5-0172.

d. Women's History Month: "Women Pioneering the Future": Women's History Month Committee weekly meetings are held in the PCC quiet room on the enlisted side, from 1200-1300 every Wednesday. Join us to remind our community of the history of Women's struggle for advancement and explore our female leaders of the future. POC: 2Lt Korinne Houston, 30 SFS/SFS, 6-3284.

★ **Self Defense for Dummies:** 12 Mar 03. Come learn three easy and useful self-defense techniques in the Services Center at 1830-1930. FREE. RSVP 6-3284. Sponsored by Women's History Month Committee.

★ **Women's Film Festival:** 20 Mar 03. Come have a relaxing evening with the Women's History Month Committee and watch the Devine Secrets of the Ya-Ya Sisterhood. Eat, Drink, and be Merry! Free refreshments and movie style popcorn. Seating starts at 1700 in Chapel 1. Free! All genders are welcome. For more information call 6-3284.

★ **WHM are looking for Female DoD or Military** members to be shadow chaperons! 26 Mar 03. Please volunteer a day to introduce female high school seniors to the world of women in the military environment. March is Women's History Month; be a role model for your community! For more information call 6-3284.

★ **Women's History Luncheon:** 26 Mar 03, 1130-1300 in the PCC Ballroom. Guest Speaker: Lt. Col Angela Thompson. Tickets are \$10 for members/\$12 for non-members. Luncheon includes Women's History Month memorabilia, choice of Chicken Cordon Bleu or Beef Taco Salad and desserts. RSVP and order tickets now, call 6-3284.

e. VRED Implementation: The virtual Record of Emergency Data forms are accessible and all Active Duty Air Force personnel are required to fill them out. These forms allow for 24/7 access by AFPC in the event there is a casualty. Vandenberg's window for completing these forms is 17 through 23 March 03. It is important that all deploying personnel immediately update these forms online prior to departure. These

forms can be filled out at afpc.randolph.af.mil via the virtual MPF (VMPF login). This website can be contacted from work or home. POC: 2d Lt Jason J Miller, Customer Service Chief, MPF, at 5-4850.

f. Retirement Ceremony: Lt Col Michael Fortney, 576 FLTS/CC and the men and women cordially invites Team Vandenberg and Tenant Units to the Retirement Ceremony of MSgt Troy Weigel, honoring over 22 years of distinguished service on 19 March 03, 0900 at the POW/MIA Memorial. In case of inclement weather the ceremony will be moved to Building 8500, in the RRC Conference Room. POC: 576FLTS/FTSM, MSgt Ray Brown at 6-9122.

g. Career Day: 20 Mar 03, 0745-1140. Volunteers wanted for Career Day at Fesler Junior High in Santa Maria.

h. Team Vandenberg 2003, 1st Quarter Awards Suspense: All Company Grade Officer, Enlisted, Civilian, and Volunteer packages are due NLT 9 Apr 03, 1630. Hand carry packages (except Civilian Category) to Bldg 10577, Room C-104, 30 SW/JAE, addressed to 30 SW/CGO Board Facilitator, 30 SW/Enlisted Board Facilitator, and 30 SW Volunteer Board Facilitator. Deliver Civilian nomination packages to 30 MSS/DPMP, Bldg 11777, Room C-216. Rules of Engagement/Criteria can be found at the following link: http://www.vandenberg.af.mil/awards_promotions/guidance/index.htm POC is MSgt Chuck Smith at extension 5-6207. (30 SW/CCC, 6-9900)

2. 30th Space Communications Squadron:

a. Emission Security: If you do electronic processing of classified information, please ensure you have a current EMSEC evaluation or inspection on file with the Wing Information Assurance Office (WIAO). Call TSgt Sergio Jimenez at extension 5-2352 for assistance.

b. Base Wide Implementation of Pure Edge: The approximate implementation of this program is Mar or Apr 03. 14AF and 30SW forms are now being converted, with availability via the VEPDL expected over the next few months. OPRs should respond quickly once they receive their new IMTs for review. (30SCS/SCSP-DCI, 6-7892-4)

3. Traffic Management Office:

a. Separating, Retiring or PCSing? PLAN AHEAD! Within 30 days of receipt of orders, stop by TMO, Bldg 11777, Rm C-103 to schedule an appointment for your household goods pick up dates. Remember, the earlier you meet with us, the greater your chances of moving on the date you initially select. As always, we will work with you to the greatest extent possible. POC: SSgt Papa, ext 6-0904 (30LRS/LGRT)

b. It's Your Move: If you are scheduled to make a Government sponsored move this message is for you. The Traffic Management Office (TMO) would like to send you information to assist you with your move. Along with the briefings, an "E" package of tips and information on your upcoming move can be emailed to your computer. POC: Maureen Burt, 6-6932/33 (30LRS/LGRT)

4. Civilian Personnel: (30MSS/DPCE, 6-5847)

a. Voluntary Leave Transfer Program: Doris Vogel - Vandenberg AFB, Anonymous (employee does not wish to be identified) - Tyndall AFB, Janet Brown and Ethel Carter - Scott AFB, Denise Christopher - Luke AFB, Debra Buchek, Kevin Hanson, Anthony Karas, and Gail Knitter - General Mitchell IAP WI, Lora Hudson - Kirtland AFB, Jane Kelsey - Eglin AFB, Jeff Moody - Patrick AFB, Jacquelyn Schmidt - AF Academy, Mary Shepherd - Robins AFB, and Michael Zarbo - Ramstein AB are all in need of leave donations. Civilian employees who would like to donate a portion of their annual leave must complete an Optional Form 630-A. You can go by Building 11777, Room B-105 to pick-up and/or turn in your form. You can access this form on the web at: http://www.opm.gov/FORMS/PDF_FILL/opm630A.pdf.

b. Weingarten Right: Federal civilian employees who are members of a bargaining unit have the qualified right to union representation during investigatory interviews/meetings. This Weingarten right is mandatory when the following four (4) conditions are met:

- o The meeting between the employee and management official(s) must be an examination;
- o The examination must be in connection with an investigation;
- o The employee must reasonably believe that disciplinary action may result from the meeting; and
- o The employee must request representation.

5. Security Forces Squadron: (30SFS/SFTC, 5-5025)

a. Neighborhood Watch Program: This program is run by you and designed to help ensure a safe and secure neighborhood. If you are interested in starting this program in your area, call 5-0792. (30SFS/SFOSP)

b. Vacation Quarters Check: If you live in base housing and plan to take leave or go TDY, have Security Forces check your home while you are gone. To make arrangements, stop by the Law Enforcement Desk, Bldg. 13675. For more information, call 5-0792. (30SFS/SFOSP)

c. Firearms Registration: IAW 30 SWI 31-101, Installation Security Program, Paragraph 14.3.1. All base residents who own or possess firearms must register them with the Pass and Registration Office. To initiate the process, request an AF Form 1314, Firearms Registration, from your orderly room. After completing in triplicate, take the signed form to Bldg, 11777, Room C-111. For more information, contact your Resource Protection Monitor, or call 5-0797. (30 SFS/SFOSP)

OFFICIAL

Robert M. Worley II
Colonel, USAF
Commander

Mary E. Meyer
Chief, Publishing Management

SECTION III — UNOFFICIAL

General Information:

a. Vandenberg Commissary Banana Bread Bake-Off: 12 Mar 03, 1030. Remember to bring a copy of your favorite family recipe. POC: Paige Zuniga, DECA, 734-3354, ext. 225.

b. Movie Schedule: 14 Mar 03: Biker Boyz, Rated PG-13. Showtime at 1930 with doors opening at 1910. 15 Mar 03: Final Destination 2, Rated R. Showtime at 1930 with doors opening at 1910. 16Mar 03: No Showing. Please note: The 15-person minimum person requirement has been waived. POC: Vanessa Probert.

c. NCOA Chapter # 62 Membership Drive: 14 Mar 03, 0900-1500 at the Base Exchange. A sign up table NCOA will also be barbecuing in the parking lot. Meals are \$6.00 and include a half chicken, beans, bread, salad, and a drink. The barbecue is open to all. Presale tickets are available. POCs are SSgt Kelly Williams at extension 6-1265 or MSgt Mike Brown at 6-3897. Meals are FREE to all who sign up for an NCOA membership.

d. Aqualliers Dive Club Beach Clean Up: 15 March 03, 1200-1600 at VAFB Boat Dock. For more details browse our Club web site: <http://members.tripod.com/aqualliers/aqualliers.html> or contact Roy Wurzbach with questions at 733-5026.

e. Supervisor Safety Refresher Training: 19 Mar 03, 0800-1130, Bldg 7015, third floor, SE Conference Room. Qualifications: All supervisors with supervision experience of over three years. Requirements: Must bring examples of at least two major work processes that you directly supervise. POC: 30SW/SEGB, Florence Pangelinan, 5-0143 or 6-8804.

f. Youth Baseball/Softball Parents Meeting: 19 Mar 03, 1715 at the Base Theatre. POC: MSgt Douglass at 6-3178 or 733-7187 or MSgt Sweezer at 6-5570.

g. First Time Home Buying Seminar: 27 Mar 03, 1800-2000 the Military Housing is sponsoring this seminar at Vandenberg Center Bldg 11008 from 1800-2000. POC is 30CES/CEH, Maria C. Rasay at 6-1840.

h. Attention Military Service Station Customers: When refueling vehicles, please do not use the hold open latch on the fueling nozzle (IAW AFOSH STD 91-38). Customers using the hold open latch while refueling have been responsible for two recent fuel spills when the automatic shut off function did not work. If there is a fuel spill while refueling, please put down absorbent material ("kitty litter") provided before the fuel soaks in to the ground. Thank you for not using the hold open latch. POC is Mr. B.K. Ficklin, Fuels Manager, 30LRS/LGRDMF, 6-8710.

i. Renovation of Base Theatre: Renovation will be underway shortly and the last movie showing will be 29 Mar 03. POC: Don Popma, 5-8744.

j. Attention all Facility Managers: Service contracts are "performance-based." This means if your facility is receiving contracted custodial and grounds maintenance services, your facility should be clean and your grounds should be well maintained at all times. We no longer provide special events services for "Guardian Challenge Prep" because of this new contract methodology. However; if your facility is not being maintained

up to standard, please contact CE Service Contracts immediately (via customer complaint AF Form 714) to identify problem areas for corrective action. Don't wait until the last minute to do your GC prep work. Guardian Challenge is just around the corner. (POC: CE Service Contracts, 30 CES/CEOEC, 6-2330).

k. Attention Military Compressed Natural Gas (CNG) Station Customers: Due to a change in funding of CNG, all vehicle identification link (VIL) keys for vehicles using CNG must be re-coded ASAP. VIL keys will be re-coded Monday through Friday from 0900 through 1500, Bldg 1705 on Airfield Road. POC is Ms. Teresa Wiley, 30 SUPF/LGRDMF, ext 6-6867.

Health and Wellness Center: (To Pre-Register for classes call 6-2221)

a. Tobacco Cessation Classes: 6-week program that includes medication.

b. Sensible Weigh: 4-week weight/fitness class. Call for schedule and to sign up.

c. Risk Reduction Classes: Weekly classes meeting at the MDG, which address Cholesterol, Diabetes, Hypertension and Weight. Topic varies call for schedule and to sign up.

Chapel: (30 SW/HC, 65773)

a. Worship Schedule: Catholic Mass Sat, 1700 Chapel II; Sun 1000, Chapel I, Daily Mass 1130 M-F, Chapel II. **Protestant:** Praise & Worship 0830 Sun, Chapel II; Gospel 1130 Sun, Chapel II; Traditional 1130 Sun, Chapel I.

b. Upcoming Lent Devotions: 12, 19, 26 Mar 03 and 2, and 9 Apr 03. Protestant Lent Devotions will be held on these Wednesday's at 1130 Chapel 1. Catholic will hold Mass at 1130 at Chapel 2. Then both groups will meet at PCC at 1200 for soup and bread.

c. Stations of the Cross: Will be held at Chapel 1 from 1700-1900. Please come and join us for soup and bread at the Chapel 1 Annex followed by the stations. Stations will be held on the following Friday's 7, 14, 21 and 28 Mar 03 and 4, 11 and 17 Apr 03.

d. Married and Engaged Couples: Come and take a day off together and enhance your relationship! You are all invited to attend "Real love in the real world" Couples Conference. This event will be held at the Chapel I Annex on the 15 Mar 03 from 0800-1600. The cost is \$25.00 per couple. Scholarships are available, call for details. There is a discounted rate of \$10.00 for spouses of deployed members. There will be a Continental Breakfast and Lunch included. POC: Tamra Collins at 6-5773 or Sharon Egan at 6-2523.

e. Monthly Prayer Breakfast: 13 Mar 03, 0630 in the Chapel 1 Annex. Capt Milo Quesinberry is the guest speaker.

f. Purim Celebration (Jewish): 18 Mar 03, 1830 at Chapel I. Come and join us for an evening of fun, fellowship, food, and games as well as the traditional reading of the Book of Esther. POC: Anita Friedman who is the Jewish Lay Leader at 6-7564 or 736-5822 for more information.

Family Support Center: (To pre-register for all classes, workshops, and seminars, call the designated point of contact.)

a. Office Closure: The Family Support Center will be closed for staff training every Monday from 0730-0930. Personnel requiring emergency Air Force Aid will be assisted. POC: Sally Galligan, 30 MSS/DPF, 6-0801.

b. Pre-Separation Briefing: Required 90-120 days prior to leaving the service for military members scheduled to retire or separate. This mandatory counseling session consists of service member benefits. Spouses are welcome and encouraged to attend. This session is offered every Tuesday morning, 0800-0900 (except TAP seminar week). Call 6-0801 for more information.

c. Single Parents Support Group: Meets the second and fourth Tuesday every month, 1130 to 1300 at the Services Center. This is an opportunity for single parents to meet other single parents as well as discuss any stressors with their responsibilities at home or at work. Contact Linda Bastine at 6-9958. No registration is required.

d. Heart Link: 12 Mar 03, 0830-1400 at the Family Support Center. This workshop is for all Air Force spouses, regardless of rank or gender, who have been married 5 years or less, and is not limited to a first marriage. Purpose is to strengthen military families and enhance mission readiness. This workshop will enable spouses to make better use of the community resources supporting them and their families. This is a great opportunity to meet other new spouses and learn about your valuable role as a military spouse. This workshop increases spouse awareness of Air Force Mission, Customs, Traditions, Protocols, Support resources, Services, and Acronyms. Hear briefings from Protocol, Legal Services, Finance, Military Personnel Flight, Family Support Center, Services Squadron, Health & Wellness Center, Family Advocacy, and the Chapel. Lunch will be provided. Air Force Aid Society will provide funding for childcare expenses in Air Force

Licensed Family Day Care homes for this event. Reservations are required so register early! Contact Teresa Orozco at 5-8557 or mailto: teresa.orozco@vandenberg.af.mil.

30th Services Squadron: (30SVS/SVK, 6-0276)

a. Pacific Coast Club: (For information on any Club functions, please call 734-4375 or 734-4376).

\$ Club Card Drawing: The drawing is every Friday between 1700 and 2000. \$50 giveaway in each lounge each week. Must be present to win.

Entertainment/Events:

♫ **Live Band 'Cold Shot':** 14 Mar 03, 2100-0200 in the Enlisted Lounge.

♫ **Karaoke & DJ:** 14 Mar 03, 1800-2200 in the Officers' Lounge.

♫ **All Nighter:** 22 Mar 03, 2100-0400. All Nighter and Mug Night in the Enlisted Lounge.

Menu:

🍲 **Mongolian BBQ:** 12 Mar 03, 1800-2000.

🍲 **Pizza Party:** Planning a party? Get 15% off any order of five or more pizzas, plus Members first discount.

🍲 **March Pizza Special:** Large Garlic Chicken Pizza - \$9.95.

🍲 **Pasta Mania Buffet:** Thursday Nights, 1700-2000.

🍲 **Weekly Lunch Schedule:** Tuesdays-Mexican, Italian, or Oriental Buffet (on a rotating schedule), Wednesdays-Santa Maria BBQ Buffet, Thursdays-Chicken and Ribs Buffet, and Fridays-Seafood Buffet.

b. Fitness Center: (30SVS/SVMP, 6-3832)

🥊 **Boxing Training:** Mon-Fri, 1800-2000. Free Boxing training is available at the Boxing Annex (Bldg 14019).

🚴 **Shamrock 5K Fun Run:** 14 Mar 03, 1200.

🚴 **Body Composition Testing:** 17 Mar 03, 1100-1300.

🚴 **Slam Dunk Contest/Basketball All-Stars:** 26 Mar 03, 1700. Slam Dunk Contest has been moved back to 26 Mar 03 and will run right before the Basketball All-Star game at 1800.

c. Bowling Center: (30SVS/SVRB, 6-3209/734-1310)

🎳 **Airmen's Night:** 13 Mar 03, 1700-2100. Every Thursday night at the Bowling Center, E-4's and under bowl for just \$1 per game.

🎳 **Name the Bowling Center Contest:** From now until 15 March 03, you can enter the 'Name the Bowling Center' contest. Get an entry form each time you bowl and suggest your new name.

d. Youth Center: (30SVS/SVYY, 6-2152)

🏆 **Scavenger Hunt:** 15 Mar 03, 1800-2000. St. Patrick's Day scavenger hunt at the Youth Center.

🏆 **Youth Softball:** Vandenberg Youth softball is currently looking for young ladies age 11-14 to fill the league teams. Registration will continue until teams are full.

🏆 **Cheerleading:** The Cheerleading/Dance Team program kicks off 19 Mar 03. For ages 4 and up. Sign up at the Youth Center.

🏆 **Donations for Deployed Troops:** The Youth Center will be accepting donations through 25 Mar 03.

e. Marshallia Ranch Golf Course: (30SVS/SVRG, 6-6262)

🏌️ **Fee Renewals:** 18 Mar 03. Renewals for green fees, lockers and club storage begin.

🏌️ **Guardian Challenge Tournament:** 21 Mar 03, 1200. Open play shotgun at 0730.

🏌️ **2-Person Best Ball:** 22 Mar 03. Cost is \$10, sign up at the Pro Shop by 20 Mar 03.

f. Services Center: (30SVS/SVYR, 6-7976)

🎵 **"Sea Chanters" Tickets:** Don't miss the US Navy Band's 'Sea Chanters Chorus' free performance, 12 Mar 03, in Lompoc. Tickets are available at the Services Center.

🎵 **Aromatherapy Class:** 21 Mar 03, 1700. Limited space available, sign up today. \$15 per person

🎵 **Free Dance Lessons:** Wednesdays, 1830-2100. Free country-western line dancing lessons.

🎵 **Natural Knead Massage:** Gift baskets and gift certificates are available.

g. Child Development Center: (30SVS/SVYC, 6-1555)

👨 **Give Parents A Break:** 14 Mar 03, 1800-2200. Next scheduled break for parents at the Child Development Center (CDC). Give us a call and find out if you can qualify.

👨 **Ice Cream Social:** 21 Mar 03, 1430-1630 at the CDC.

h. Outdoor Recreation/Equipment Checkout: (30SVS/SVRO, 6-5908)

🧗 **Rock Climbing Trip:** 22 Mar 03, 1000-1600. Indoor rock climbing at the Crux Climbing Gym in San Luis Obispo. Cost is \$25.

i. Library: (30SVS/SVMG, 6-4202)

📖 **Dial-a-Story:** The Dial-a-Story machine is currently out of order.

📖 **Pre-School Story Time:** Every Thursday at 1000.

📖 **Library Closure:** 18-19 Mar 03. The library will be closed for inventory shelving installation.

j. Skills Development: (30SVS/SVRS, 6-6438)

📅 **Spring Arts Festival:** 12 Apr 03, 1000-1500. Crafters can reserve a table at Skills Development or the Services Center. Cost is \$25 for one table, \$35 for two tables. All crafters are welcome!

k. Information, Tickets & Travel: (30SVS/SVYR, 6-7976)

🐠 **Monterey For a Day:** 13 Apr 03. Cost is \$35 per person. Visit the Aquarium (we have discounted tickets), shop at the Cannery Outlet Mall or just enjoy the ambiance of this beautiful city.

🐠 **Getty Museum:** 20 Apr 03. Cost is \$35, includes transportation and reserved entrance time.

🐠 **Yosemite:** 28-30 Apr 03. Cost is \$225 per person sharing, single, \$345. Two nights at the Yosemite Lodge, located at the valley floor. Free shuttles are available all day to all the sightseeing and hiking areas in the valley.

l. Breakers Dining: (30SVS/SVMF, 6-7540)

🍽️ **Menu Planning Meeting:** 12 Mar 03, 1000 at Breakers.

🍽️ **Birthday Meal:** 26 Mar 03, 1700. For all enlisted personnel on BAS or SIK (meal card) and a guest. This meal covers Birthdays in Jan, Feb and Mar 03. Contact SSgt Lopez or SSgt Miller for more details at 6-3219.

m. Rod & Gun: (30SVS/SVRR, 6-4560)

🎯 **Open Shoot:** Open Trap & Skeet shoot every Wed, Fri, and Sat morning at 0830.

Education Center: (30MSS/DPHE, 5-5904).

a. Embry Riddle Aeronautical University is offering three Bachelor Courses: MGMT 320-Business Information Systems; MGMT 411-Logistics Management for Aviation/Aerospace and MGMT 420-Management of Production and Operations. We are also offering two Master Degree classes at our off base location at 3875-F Constellation Road: ASCI 608-Accident Investigation and MGMT 521-Global Information and Technology Management. Open registration is 3 Mar 03 through 14 Mar 03. Embry-Riddle is in the Education Complex, 144 Wyoming Ave. Bldg 14004 Room A-1. Office hours are Monday through Thursday 0900 to 1730 and Fridays 0900 to 1200. If you have any questions or are interested in our degree programs please call us at 6-6557, 734-4076 or email us at erau@sbceo.org.

b. Civilian Management Training Committee (MTC): The next Civilian Management Training Committee will meet on 27 Mar 03. If you wish to have a civilian training request considered for funding at the next meeting please have your packages submitted to 30 MSS/DPHE, Civilian Training, Bdg 14002 (across from the Commissary), by COB Mar 21 03. All packages must include an original DDFM 1556, course information, and a letter of justification and registration information. If you have any questions please contact Ms. Barbara LeFebvre, Civilian Training Office, at 5-5913.

c. Military Personnel Management Course (MPMC): The Civilian Management Training Committee is hosting a Military Personnel Management Course 22-23 May 03 in bldg 14007, Room D-4, across from the Commissary. Course hours are 0800-1600 daily. It is open to all civilian and military supervisors of military personnel. The course gives supervisors of military employees practical information on their responsibilities for military personnel management. The Air Force supervisory requirements in each area are discussed with emphasis on local policies and procedures. Space is limited and seats will be filled on a first come, first serve basis. If you would like to attend please contact Ms. Barbara LeFebvre, Civilian Training Office, 5-5913.

Computer Training: (MCA, 6-3771)

a. Personal Computer Systems Training: Call for information and dates for our new classes, Adobe Acrobat Writer, Photoshop Elements, and Advanced Access. Learn Introduction to Computers -- A basic classes for beginners; Word 2000; Word Advanced; Excel 2000; Excel Advanced; PowerPoint 2000; Access 2000 Beginning; Access 2000 Intermediate; Access Lab, Palm PDA Beginning, and Project 2000; Publisher 2000, Front Page 2000, Outlook, and Outlook Email Only. In addition to the existing traditional demonstration/lecture courses offered at the Computer Training Facility located within Bldg. 9360, MCA Engineers, Inc. also reserves 4 hour blocks of time specifically for those students interested in completing Computer Based Training (CBT) Courseware. This provides an alternate method for those who are unable to satisfactorily complete CBT's at their Personal Computer in their work environment. Slots are available both in the morning and afternoon time frame. Call 6-3771 for more information, or e-mail: lexi.schwartz@vandenberga.af.mil.

b. Computer Tip: Display two time zones in your Outlook calendar. Are you working with people in other time zones and need to know what time it is elsewhere? Add a second time zone to your Outlook calendar. To do this, right-click on the time zone that displays the hours in your calendar and choose "Change Time Zone" on the popup menu. (Or choose Tools/Options from the menu bar, click the Calendar Options button, and click on the "Time Zone" button.) In the Time Zone dialog box, select the "Show An Additional Time Zone"

check box and select a time zone from the Time Zone dropdown list. In the "Label" text box, type the name of the area to remind you which time zone you're looking at. Then click "**OK**" until you're back to the calendar. Now you'll see the second time zone next to the current time zone. POC Lexi Schwartz 6-3771

c. Available Classes: The following classes currently have room and are available on a "first come-first serve" basis. Email us to register for classes you would like to attend.

Course Name	Date(s)	Time
Windows Tips and Tricks	3/12	11:30-12:30
IAAP Managers	3/12	08:00-11:30
Word-Columns	3/14	11:30-12:30
Excel 2000 Advanced	3/14	11:30-12:30
Publisher	3/17-20	08:00-11:00
Excel-Headers and Footers	3/17	11:30-12:30
Photo-Cropping and Cloning	3/19	11:30-12:30
ADPE EC Training	3/19	09:00-11:00
Outlook Email Only	3/21	08:00-11:00
Internet Explorer-Using Search Engines	3/21	11:30-12:30

Note: Walk-ins are always welcomed!

American Red Cross

Red Cross Month: 15 through 23 Mar 03 and 25 through 28 Mar 03 the Red Cross will have displays at the following locations: **Santa Barbara** at the Paseo Nuevo Mall, **Lompoc Museum** on South H and Cypress Streets, and **Santa Maria** at the Town Center Mall where our Emergency Responses Vehicle will point the way to our visitors upstairs where we will have a large interactive display in the Community Room across from the Police Department. We plan to have First Aid & CPR demonstrations [lunch time each day], disaster safety tips, history of the Red Cross, interactive computer games, earthquake simulation, a mudslide, and a flood. There is also a display at the **Santa Maria** Library. For more information please contact Jerry at the Santa Maria Office 928-0778 or Julie at the Lompoc Office 736-5110.

Items For Sale, Wanted, Garage Sale

For Sale: Electric Dryer, 220 volt, with power cord. Three cycle, white, like new condition. \$150 or best offer. Must sell. If interested please call 5-6420 or 928-6889.

For Sale: Xerox Work Centre XL2140df Copier. Used for home business, made approximately 1500 copies. Toner cartridges available at office Supply Stores. Comes with parallel cable and software for PC hookup, and a users guide. Paid \$850.00, will sell for \$450.00. For detailed information, pictures, and specifications, visit http://a1851.g.akamaitech.net/f/1851/2996/24h/cache.xerox.com/downloads/usa/en/f/file_prod_xl_spec_s.pdf. If interested call Gary or Debi Goodman at 734-4732 or e-mail goodmang@member.afa.org.

For Sale: Little Tikes Country Kitchen, in excellent condition, comes with accessories, \$50. Wicker Etageres, \$5, wooden boat toy box, \$25. Girl clothes sizes 6-8, great condition. If interested please call 734-0215.

For Sale: Gold 2001 Isuzu Rodeo LS, 6 cylinder, power everything, privacy glass, 6 disc in dash stereo system, \$18,000 take over payments. If interested please call 733-0927.

For Sale: Electric Dryer, 220V. Auto-dry, delicate, and regular cycles, almond, excellent condition. \$100 or best offer. 5-piece mirror/glass/black w/ gold trim wall unit that contains two end units with glass lit shelves, a center unit with slide out shelving (Stereo components) and a rotating pull out area for TV (up to 27"). Above is a lighted overhead wine glass holders with a back mirror glass piece. \$500 or best offer. If interested please call 6-8806 or 348-3305.

For Sale: 97 Dodge Dakota, SLT, Club Cab, red w/ matching shell, V6, auto, power everything, AM/FM/CD w/ new speakers, towing package, 98k mostly highway miles, immaculate condition, asking \$9650. Call Wayne Cook at 215-9984 for information.

For Sale: King Size bed, \$200. If interested please call 736-9988.

For Sale: 50 Gallon Fish Tank with stand and accessories. Eclipse filter and lights in top hood, \$275 or best offer. Please call 934-3403 after 1730 on weekdays.

For Sale: 2000 Suzuki Hayabusa GSX-1300R. Garage kept, never been down, only 4500 miles, 40 pounds lighter than stock, bought for \$10,700 in Aug 2000+\$5,000 worth of "trick" parts--\$11,000 firm. Please call Donovan at 6-3459.

Garage Sale: 15 and 16 Mar 03 at 219 Downing Court from 0700-1400. Items are as follows: clothes, bookcases, toddler bed, jogger and trailer, toddler clothes and lots of little things.

Wanted: Anyone need a temporary roommate? The Optometry clinic has a California Berkeley school Optometry Extern (Student) who will be doing an externship at the Optometry Clinic. The student (Female)

will stay 15 March-30 May 2003 and is in need of a place to stay while here at Vandenberg. If interested in helping her out please call the Optometry clinic at 6-0468 or e-mail TSgt Alex Amavisca.

Wanted: White side by side refrigerator in excellent condition. Please call Gregg Smith at 6-2155 or 736-3953.